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**For decision**

**United Nations Children's Fund**
Executive Board
**Annual session 2018**
11–14 June 2018
Item 2 of the provisional agenda

# Provisional annotated agenda, timetable and organization of work

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## Provisional annotated agenda

**1. Opening of the session**

The Executive Board will hear opening statements by the President of the Executive Board and the Executive Director of UNICEF.

## Organizational and procedural matters

**2. Adoption of the provisional annotated agenda, timetable and organization of work**
*For decision* (E/ICEF/2018/8)

The provisional agenda has been prepared in consultation with the Bureau of the Executive Board on the basis of the programme of work adopted by the Board at its second regular session of 2017 and the recommendations of the Bureau. The Board will adopt the agenda for the session, making any amendments it considers necessary.

## Programme and policy matters

**3. Annual report for 2017 of the Executive Director of UNICEF**
*For decision* (E/ICEF/2018/9)

The report covers 2017, the fourth and final year of the UNICEF Strategic Plan, 2014–2017. It takes stock of the progress made towards the aims of the Strategic Plan, presenting and analysing progress and performance against key indicators. The report is accompanied by an addendum on the implementation of the quadrennial comprehensive policy review of operational activities for development of the United Nations system and achievements against the Integrated Results and Resources Framework of the Strategic Plan, a report on the UNICEF implementation of the quadrennial comprehensive policy review of operational activities for development of the United Nations system, 2017 and a data companion and scorecard.

UNICEF focal point:
Mr. Laurence Chandy
Director, Division of Data, Research and Policy
lchandy@unicef.org/917-265-4594

**UNICEF report on the recommendations of the Joint Inspection Unit**
*For information* (E/ICEF/2018/11)

In accordance with Executive Board decision 2001/4, the report summarizes the UNICEF response to recommendations that are relevant to the organization, contained in reports and notes issued from January through December 2017.

UNICEF focal point:
Ms. Diane Kepler
Deputy Director, Division of Financial and Administrative Management
dkepler@unicef.org/212-824-6386

**4. Update on strengthening protections (a) against sexual exploitation and abuse and (b) against workplace sexual harassment**
*For information*

The Executive Board will be presented with a follow-up to the informal consultation on the prevention of sexual exploitation and abuse and workplace sexual harassment, held on 8 March 2018.

UNICEF focal point for the update on strengthening protections against sexual exploitation and abuse:
Mr. Ted Chaiban
Director, Programme Division
tchaiban@unicef.org/212-326-7540

UNICEF focal point for the update on strengthening protections against workplace sexual harassment:
Ms. Fatoumata Ndiaye
Deputy Executive Director, Management
fndiaye@unicef.org/212-326-7014

**5. Annual report on UNICEF humanitarian action**
*For decision* (E/ICEF/2018/10)

The report provides an update on UNICEF humanitarian action in 2017.

UNICEF focal point:
Manuel Fontaine
Director, Office of Emergency Programmes
mfontaine@unicef.org/212-326-7163

**6. Annual report on the implementation of the UNICEF Gender Action Plan, 2014–2017**
*For information* (E/ICEF/2018/12)

In accordance with Executive Board decision 2014/8, the report provides an update on programmatic and institutional results, including financial resources and expenditures, based on the results matrix, indicators and performance benchmarks of the Gender Action Plan. The report is accompanied by a data companion and scorecard.

UNICEF focal point:
Ms. Anju Malhotra
Principal Adviser Gender, Rights and Development, Programme Division
anjumalhotra@unicef.org/212-326-7018

**7. UNICEF programme cooperation**

**(a) Country programme documents**
*For decision*

The country programme documents listed below are presented to the Executive Board for discussion and approval on a no-objection basis, in accordance with Executive Board decision 2014/1. Costed evaluation plans for the country programmes are posted to the UNICEF Executive Board website alongside the documents. The United Nations Development Assistance Framework results matrices are available through the UNICEF Executive Board website, where applicable.

Eastern and Southern Africa

Kenya (E/ICEF/2018/P/L.4)
Malawi (E/ICEF/2018/P/L.5)
Rwanda (E/ICEF/2018/P/L.6)

UNICEF focal point:
Mr. Ted Chaiban
Director, Programme Division
tchaiban@unicef.org/212-326-7540

**(b) Extensions of ongoing country programmes**
*For decision* (E/ICEF/2018/P/L.7)

In accordance with Executive Board decision 2009/11, the Executive Board will be (i) informed of the first one-year extensions of the country programmes for Bosnia and Herzegovina, the Congo, Cuba, Mexico and Sierra Leone; and (ii) requested to approve the second one-year extension of the country programme for the Syrian Arab Republic.

UNICEF focal point:
Mr. Isa Achoba
Associate Director, Field Results Group
iachoba@unicef.org/212-303-7936

## Evaluation, audit and oversight matters

**8. Evaluation reports and management responses**

**Annual report for 2017 on the evaluation function in UNICEF, and management response**
*For decision* (E/ICEF/2018/15); *for information* (UNICEF/2018/EB/5)

The annual report is prepared in accordance with Executive Board decision 2008/4, which requested UNICEF to report annually to the Board on the evaluation function and on the findings and recommendations of evaluations. The report provides information on global developments in evaluation and the current state of the evaluation function in UNICEF, and outlines progress made in response to requests contained in Board decisions. The report is accompanied by a management response.

UNICEF focal point for the annual report:
Mr. George Laryea-Adjei
Director, Evaluation Office
glaryeaadjei@unicef.org/212-824-6393

UNICEF focal point for the management response:
Ms. Diane Kepler
Deputy Director, Division of Financial and Administrative Management
dkepler@unicef.org/212-824-6386

**Evaluation of UNICEF strategies and programmes to reduce stunting in children under 5 years of age, and management response**
*For decision* (E/ICEF/2018/16; E/ICEF/2018/17)

The report provides a global overview of UNICEF work to reduce stunting in children under 5 years of age from 2010 to 2015, and provides a set of recommendations intended to support improvements. The Executive Board will be presented with an executive summary of the evaluation report and a management response. The full report is available on the UNICEF Evaluation Office website.

UNICEF focal point for the evaluation report:
Mr. George Laryea-Adjei
Director, Evaluation Office
glaryeaadjei@unicef.org/212-824-6393

UNICEF focal point for the management response:
Mr. Ted Chaiban
Director, Programme Division
tchaiban@unicef.org/212-326-7540

**9. Revised evaluation policy of UNICEF**
*For decision* (E/ICEF/2018/14)

In follow-up to the Development Assistance Committee-United Nations Evaluation Group 2017 peer review of the evaluation function of UNICEF and the organization's management response and Executive Board decisions 2017/17 and 2018/2, UNICEF is presenting to the Board a revision of the evaluation policy (E/ICEF/2013/14) that was endorsed by the Board in 2013.

UNICEF focal point for the evaluation report:
Mr. George Laryea-Adjei
Director, Evaluation Office
glaryeaadjei@unicef.org/212-824-6393

**10. Report of the Ethics Office of UNICEF for 2017**
*For information* (E/ICEF/2018/13)

In accordance with Executive Board decision 2010/18, the annual report on the activities of the Ethics Office is submitted to the Board at its annual session.

UNICEF focal point:
Ms. Ursula Wellen
Principal Adviser, Ethics
uwellen@unicef.org/212-326-7142

**11. Internal Audit and Investigations**

**Office of Internal Audit and Investigations 2017 annual report to the Executive Board**
*For decision* (E/ICEF/2018/AB/L.2 and Corr.1)

The report, prepared annually in accordance with Executive Board decision 1997/28, provides an overview of the Office, describes the key issues highlighted by its internal audit and investigations work, summarizes the organizational follow-up to the implementation of audit recommendations and provides information on the disclosure of internal audit reports during 2017, in accordance with decision 2012/13. The report includes an overall opinion, based on the scope of internal audit work undertaken by the Office, on the adequacy and effectiveness of the organization's framework of governance, risk management and control, in accordance with decision 2015/11, and information on investigations performed by the Office and actions taken, in accordance with decision 2017/10.

UNICEF focal point:
Mr. Paul Manning
Director, Office of Internal Audit and Investigations
pmanning@unicef.org/212-326-7535

**Management response to the Office of Internal Audit and Investigations 2017 annual report to the Executive Board**
*For information* (E/ICEF/2018/AB/L.3)

The management response is submitted to the Executive Board in accordance with several decisions, the most recent being decision 2017/10.

UNICEF focal point:
Ms. Diane Kepler
Deputy Director, Division of Financial and Administrative Management
dkepler@unicef.org/212-824-6386

**UNICEF Audit Advisory Committee 2017 annual report**
*For information*

The annual report of this independent external oversight body is presented to the Executive Board for information.

UNICEF focal point:
Mr. Paul Manning
Director, Office of Internal Audit and Investigations
pmanning@unicef.org/212-326-7535

## Other matters and adoption of draft decisions

**12. Report of the field visit of the Executive Board**
*For information* (UNICEF/2018/EB/6)

The Executive Board will be presented with the report of the field visit of the Board to the Dominican Republic and Haiti, from 14 to 24 March 2018.

**13. Address by the Chairperson of the UNICEF Global Staff Association**

The Chairperson of the Global Staff Association addresses the Executive Board at its annual session.

UNICEF focal point:
Ms. Scholastica Madowo
Chairperson, Global Staff Association
smadowo@unicef.org/212-824-6135

**14. Other matters**

The Executive Board has before it the provisional list of agenda items for its second regular session of 2018 and may consider discussing any other issue under this agenda item.

**15. Adoption of draft decisions**

**16. UNICEF Staff Team Awards and closing statements by the Executive Director of UNICEF and the President of the Executive Board**

Following the announcement of the 2018 Staff Team Awards, the Executive Board will hear statements by the Executive Director of UNICEF and the President of the Executive Board.

## Provisional timetable and organization of work for the 2018 annual session of the UNICEF Executive Board[1]

| | | | |
|---|---|---|---|
| Monday<br>11 June | a.m.<br>10:00–1:00 | Item 1 | Opening statements by the President of the Executive Board and the Executive Director of UNICEF |
| | | Item 2 | Adoption of the provisional annotated agenda, timetable and organization of work |
| | 1:15–2:45 | | *Informal consultations* |
| | p.m.<br>3:00–5:00 | Item 3 | Annual report for 2017 of the Executive Director of UNICEF |
| | | | UNICEF report on the recommendations of the Joint Inspection Unit |
| | 5:00–6:00 | | *Informal consultations* |
| Tuesday<br>12 June | a.m.<br>10:00–1:00 | Item 5 | Annual report on UNICEF humanitarian action |
| | | Item 6 | Annual report on the implementation of the UNICEF Gender Action Plan, 2014–2017 |
| | | Item 4 | Update on strengthening protections (a) against sexual exploitation and abuse and (b) against workplace sexual harassment |
| | 1:15–2:45 | | *Informal consultations* |
| | p.m.<br>3:00–5:00 | Item 7 | UNICEF programme cooperation |
| | | | (a) Country programme documents |
| | | | (b) Extensions of ongoing country programmes |
| | | Item 8 | Evaluation reports and management responses |
| | | | Annual report for 2017 on the evaluation function in UNICEF, and management response |
| | | | Evaluation of UNICEF strategies and programmes to reduce stunting in children under 5 years of age, and management response |
| | 5:00–6:00 | | *Informal consultations* |
| Wednesday<br>13 June | a.m.<br>10:00–1:00 | Item 9 | Revised evaluation policy of UNICEF |
| | | Item 11 | Office of Internal Audit and Investigations 2017 annual report to the Executive Board |
| | | | Management response to the Office of Internal Audit and Investigations 2017 annual report to the Executive Board |
| | | | UNICEF Audit Advisory Committee 2017 annual report |
| | 1:15–2:45 | | *Informal consultations* |
| | p.m.<br>3:00–5:00 | Item 10 | Report of the Ethics Office of UNICEF for 2017 |
| | | Item 12 | Report of the field visit of the Executive Board |

[1] When consideration of an agenda item concludes ahead of the allocated time, the next item will be taken up for consideration and the timetable will be adjusted accordingly.

| | | | |
|---|---|---|---|
| Thursday 14 June | a.m. 10:00–1:00 | Item 13 | Address by the Chairperson of the UNICEF Global Staff Association |
| | | Item 14 | Other matters |
| | | Item 15 | Adoption of draft decisions |
| | | Item 16 | UNICEF Staff Team Awards and closing statements by the Executive Director of UNICEF and the President of the Executive Board |